

**Erasmus+ Programme**

**2014-2020**

**Key Action 2: Knowledge Alliances**

**Letter of Intent for Collaboration and a Partnership**

**between:**

**University of Applied Sciences: Business Technology and Design Wismar, Germany**

**and**

**[…]**

I, the undersigned,

[forename and surname of the legal representative of the future beneficiary signing this mandate],

representing,

[full official name of the future beneficiary] *[ACRONYM]*

[*official legal status or form*][[1]](#footnote-1)

[*official registration No*]*[[2]](#footnote-2)*

[full official address]

[*VAT number*],

confirm the participation of *[ACRONYM]* as an associate partner in the contract Dynamic – Towards responsive engineering curricula through Europeanisation of dual higher education (DYNAMIC), No. 588378-EPP-1-2017-1-DE-EPPKA2-KA, with a duration of **36 months.** It starts on **01-11-2017** and ends on ***31-10-2020*.**

As associate partner we commit ourselves in jointly implementing the project in accordance with the latest version of the approved action description (application form), with the aim to reach the objectives of the project. This also includes the commitment to produce qualitative outputs and to achieve the results set in the action description. Herewith we agree to perform the tasks and obligations assigned to us in the role of associate partner, as specified in Annex 1 of this Letter of Intent. This includes respecting the deadlines indicated in the last version of the application form and the project planning documentation produced by the project coordinator.

*[ACRONYM]* shall designate a person or office to serve as liaison for implementing this Letter of Intent and its annexes. For *[ACRONYM]* this will be:

[Forename and Surname]

[E-mail address]

[Telephone Number]

We are aware of the programme funding rules for associate partners and agree on the fact that the involvement and role in the project and different activities is not financially supported by the project funds.

This letter of Intent becomes effective upon signature of both parties and will remain in effect upon the entire duration for the project. The parties may extend or modify the letter by mutual written declaration.

Activities under this Letter of Intent are to be conducted subject to the applicable governing laws as well as institutional policies and regulations of the parties.

This Letter of Intent is non-binding and does not impose any legal or financial obligations or liabilities on either party.

This letter of Intent is drawn up in two identical originals in English language.

**Annexes**

Annex 1: Description of the action **project n° 588378-EPP-1-2017-1-DE-EPPKA2-KA**

For the **Coordinator**, For the **Partner**,

The legal representative The legal representative

Prof. Dr. Bodo Wiegand-Hoffmeister (name and function)

RECTOR

[ signature ] [ signature ]

[ date ] [ date ]

1. [↑](#footnote-ref-1)
2. [↑](#footnote-ref-2)